



# Arthurs Creek Primary School

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Monday 3<sup>rd</sup> February 2025

Dear Parent/Guardian,

Arthurs Creek Primary School is looking forward to another great year of teaching and learning and would like to advise you of our voluntary financial contributions for 2025.

Schools provide students with free instruction to fulfil the standard Victorian curriculum. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that is through voluntary contributions, fundraising or volunteering your time. This makes a huge difference to the programs we can offer. In a small community, every contribution goes a long way.

Within our school this voluntary support has allowed us to organise and coordinate the best possible programs outside of the traditional teaching and learning classroom structure. These financial contributions assist us with purchasing of art, music and physical education equipment and resources, student sensory resources, enhanced IT facilities and equipment.

Other programs which we are able to offer because of your contributions include a wide variety of wellbeing programs as well as literacy support programs. We are also able to heavily subsidise the cost of the swimming program.

All parent contributions are voluntary and we thank you for your continued support of our extensive, extra school programs and resources.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Kind regards,

Andrew Lamers  
Principal

<b>Curriculum Contributions</b> - items and activities that students use, or participate in, to access the Curriculum	<b>Amount</b>
Classroom consumables, materials & equipment <ul style="list-style-type: none"> <li>• Art – paint, crayons, canvas, glitter, coloured paper, craft materials, etc...</li> <li>• Mathematics – numeracy blocks, maths kits, visual aides, etc...</li> <li>• English – book boxes, class sets, novels and readers</li> <li>• Sports – equipment, ribbons and materials</li> <li>• STEM (Science, Technology, Engineering and Mathematics) resources</li> <li>• Classroom – pens, textas, glue sticks, writing, graph and scrap books, folders, rulers, scissors, etc...</li> </ul>	\$189.00
Online Subscriptions <ul style="list-style-type: none"> <li>• Mathletics</li> </ul>	
IT Facilities and Equipment including classroom ICT shared devices Printing and Photocopying of worksheets and learning materials	
<b>Other Contributions</b> - for non-curriculum items and activities	<b>Amount</b>
<b>Student Welfare Resources including first aid supplies</b>	\$12.00
<b>Sports Affiliation Costs</b>	\$3.00
<b>COMPASS – School Report, Payment, Attendance, Communication software</b>	\$31.00
Extra-Curricular Items and Activities via Term Excursion/Activities	\$ to be advised
<b>Total Amount 2025</b>	<b>\$235.00</b>

### Extra-Curricular Items and Activities

Arthurs Creek Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the curriculum. These are provided on a user-pays basis for example camps, excursions and interschool sports. Consent and payment for these and other activities will be communicated to parents via Compass closer to the event.

### Payment methods

Payment for 2025 contributions can be made according to the following options, which are designed to assist families in meeting their financial contributions to their children's schooling.

- Via various payment options through Compass
- Direct deposit into schools nominated bank account



Instalment payments are offered and encouraged to enable parents to avoid financial stress. Please contact the office if you have any questions or require more information.

### Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance,

Financial Help for Families Policy and any other relevant information.

### **Financial Support for Families**

Arthurs Creek Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the School Saving Bonus
- the Camps, Sports and Excursions Fund (CSEF) in line with DET guidelines
- Individual payment plans
- State School Relief.

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact the school office on 9714 8204 or

[arthurs.creek.ps@education.vic.gov.au](mailto:arthurs.creek.ps@education.vic.gov.au).

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.